Library Helper Job Application

Your First Name: _______________________________________________________________

Your Last Name: _______________________________________________________________

Your Teacher: _________________________________________________________________

Does your teacher support this application? _________________________________________

(teacher’s signature)

Circle the groups of which you are currently a member. Circle NONE if you are not a member of any.

Safety Patrol  Student Council  NONE

Do you follow directions the first time? (Circle your answer)

Yes, always!  Most of the time  Sometimes

I want to get better at following directions  No, not usually.....

If you are selected as a library helper, are you willing to each lunch quickly and then report to the library to work for the rest of your lunch period? (Circle your answer)

Yes!  Maybe  I think this would be hard for me to do

What days are you willing to help? (Circle your answer)  Tuesday  Wednesday  Thursday

Do you like to help teachers with tasks?

_____ YES! I love to help teachers clean and organize.

_____ Sometimes I like to clean and help.

_____ No, this doesn’t really interest me.

Select the tasks you think you would be great at helping with in the library. Choose all that apply.

_____ Straightening the bookshelves

_____ Straightening up the library (like pushing chairs in, refilling the computer notepaper, etc.)

_____ Putting books back onto the bookshelves

_____ Sorting books on the library cart.

_____ Checking books in

_____ Dusting shelves

_____ Wiping down the tables

(turn paper over)
Shelving Skills Quiz

Circle the book that is in the wrong place:

<table>
<thead>
<tr>
<th>F</th>
<th>F</th>
<th>F</th>
<th>E</th>
<th>F</th>
<th>F</th>
<th>F</th>
<th>F</th>
</tr>
</thead>
<tbody>
<tr>
<td>KEN</td>
<td>KIN</td>
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<td>KIN</td>
<td>KLA</td>
<td>KLO</td>
<td>KOR</td>
<td>KOR</td>
</tr>
</tbody>
</table>

Please put the following labels in order:

1) _____    A) 636.7
2) _____    B) 363.7
3) _____    C) 636.8
4) _____    D) 421
5) _____    E) 636.78
6) _____    F) 663.7

Please put the following labels in order:

1) _____    A) E MCC
2) _____    B) E OSB
3) _____    C) E SEU
4) _____    D) E MCK
5) _____    E) E ASH
6) _____    F) Easy MCD

What do the following label tags mean? If you do not know, take your best guess. (Use the word bank)

F _________________________________________
E _________________________________________
SC ________________________________________
GN _______________________________________
PRO _______________________________________
900 ________________________________________
92 _________________________________________

Word Bank

Easy / Everybody                  Professional / Teachers Only       Non-Fiction          Fiction
Biography                         Story Collection                   Graphic Novels

There is a Fly Guy book on the cart the needs to be put away. The spine label reads E ARN. Think about our library and tell me the best place to put this book. Write your answer.

_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________